



Women University Swabi, Swabi Positions Vacant Advertisement No 02/2020

(Advertisement Date: 01-05-2020)

Applications are invited from qualified individuals (preferably females*) on the prescribed form, available on university website, for the following regular positions at Women University, Swabi, Khyber Pakhtunkhwa, Pakistan.

No.	Position Required	Eligibility Required	Upper Age Limit
Faculty Positions			
Professor (BPS-21)			
	i. Arabic & Islamic Studies ii. Botany iii. Computer Science iv. Chemistry v. English Language & Literature vi. Management Sciences vii. Mathematics viii. Political Science ix. Psychology x. Urdu xi. Zoology	<p><u>Minimum Qualification</u></p> <ul style="list-style-type: none"> PhD from an HEC recognized Institution in the relevant field. <p><u>Experience</u></p> <ul style="list-style-type: none"> 15-years teaching/research experience in HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or international organization. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> 10-years post-Ph.D. teaching/research experience in a recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization. <p><u>Minimum Nos. of Publications</u></p> <ul style="list-style-type: none"> The applicant must have 15 research publications with at least 05 publications in the last 5 years in HEC recognized journals. 	55
	xii. Law & Shariah	<p><u>Minimum Qualification:</u></p> <ol style="list-style-type: none"> PhD in Law or equivalent degree from an HEC recognized University/Institutions. L.L.M, J.D in Law or equivalent degree from an HEC recognized University/Institution. <p><u>Experience:</u></p> <ol style="list-style-type: none"> 15-years teaching/ research experience in HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or international organization out of which at least 8-years Post-Ph.D. level experience in HEC recognized University or post-graduate Institution or professional experience in the relevant field in a National or International organization will be required. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 10-years post-Ph.D. teaching/research experience in a recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization. <ol style="list-style-type: none"> 17-years teaching/ research experience (with at least 8-years' experience after L.L.M./J.D or equivalent degrees in in HEC recognized University or post-graduate Institution or professional experience in the relevant field in a National or International organization will be required. <p><u>Minimum Nos. of Publications:</u></p> <p>The applicant must have 15 research publications with at least 5 publications in the last 5 years in HEC recognized Journals.</p>	
	xiii. Computer Science	<p><u>Minimum Qualification</u></p> <ul style="list-style-type: none"> Ph.D. degree in the relevant field from Institution recognized by HEC in consultation with PEC (for Engineering degree). <p><u>Experience</u></p> <ul style="list-style-type: none"> 15-Years teaching/ research experience in a recognized Institution/College/ University or 15-years professional experience in the relevant field in a National or International organization out of which 5-years must be teaching experience <p style="text-align: center;">OR</p>	

	<ul style="list-style-type: none"> • 10-years post-Ph.D. teaching/research experience in an HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization. <p><u>Minimum Nos. of Publications</u></p> <ul style="list-style-type: none"> • 15 research publications with at least 5 in the last five years in HEC/PEC recognized journals. 	
Associate Professor (BPS-20)		
<ul style="list-style-type: none"> i. Arabic & Islamic Studies ii. Botany iii. Chemistry iv. English Language & Literature v. Public Health and Epidemiology vi. Food Science and Nutrition vii. Management Sciences viii. Mathematics ix. Microbiology and Immunology x. Political Science xi. Psychology xii. Urdu xiii. Zoology 	<p><u>Minimum Qualification:</u></p> <ul style="list-style-type: none"> • PhD in the relevant field from an HEC recognized University/Institution. <p><u>Experience:</u></p> <ul style="list-style-type: none"> • 10-years teaching/research experience in an HEC recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International organization. <p>OR</p> <p>5-years post-Ph.D. teaching/ research experience in an HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization.</p> <p><u>Minimum Nos. of Publications:</u></p> <p>The applicant must have 10 research publications with at least 4 publications in the last 5 years in the HEC recognized journals.</p>	
<ul style="list-style-type: none"> xiv. Arts & Design 	<p><u>Minimum Qualification:</u></p> <ul style="list-style-type: none"> a. PhD in the relevant field from HEC recognized University/ Institution. b. Master’s degree (foreign) or MPhil OR equivalent degree awarded after 18 years of education in the relevant field from HEC recognized University/ Institution. <p><u>Experience:</u></p> <ul style="list-style-type: none"> a. 10-years teaching research experience in an HEC recognized University or a Post- graduate Institution or professional experience in the relevant field in a National or International organization out of which at least 4-years post-Ph.D. level experience in an HEC recognized University or a Post- graduate Institution or professional experience in the relevant field in a National or International organization will be required. <p>OR</p> <ul style="list-style-type: none"> a. 5-years post-Ph.D. level experience in an HEC recognized University or a Post- graduate Institution or professional experience in the relevant field in a National or International organization. b. 12-years teaching/research experience (with at least 4-years’ experience after the Masters (Foreign) or equivalent degree in an HEC recognized University or a Post- graduate Institution or professional experience in the relevant field in a National or International organization. <p><u>Minimum Nos. of Publications:</u></p> <p>Outstanding and substantial level of professional art activity (Demonstrated by participation in 6 exhibitions at national or international level with two or more than two new works in each exhibition or evidence of equal number of visual communication campaigns designed and published or equivalent work in any other discipline of Arts and Design as specified in the research criteria).</p>	55
<ul style="list-style-type: none"> xv. Computer Science 	<p><u>Minimum Qualification</u></p> <ul style="list-style-type: none"> • Ph.D. degree in the relevant field from Institution recognized by HEC in consultation with PEC (for Engineering degree). <p><u>Experience</u></p> <ul style="list-style-type: none"> • 10-Years teaching/ research experience in a recognized Institution/College/ University or 10-years professional experience in the relevant field in a National or International organization out of which 2-years must be teaching experience <p>OR</p> <ul style="list-style-type: none"> • 5-years post-Ph.D. teaching/research experience in an HEC recognized University or a post-graduate Institution or professional experience in the relevant field in a National or International organization. <p><u>Minimum Nos. of Publications</u></p> <p>10 research publications with at least 4 in the last five years in HEC/PEC recognized journals.</p>	

Assistant Professor (BPS-19)

i. Clinical Laboratory Sciences ii. Diagnostic Medical Sonography iii. Public Health and Epidemiology iv. Food Science and Nutrition v. Health Informatics vi. Microbiology and Immunology	PhD in relevant field from HEC recognized University/Institution OR As per HEC/Relevant Council Criteria	45
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Administrative Positions

1	Registrar (BPS-20)	First class (first division) master degree (16 years of education) from recognized University/Institution/DAI with 17 years teaching/administrative experience in a University/Government or autonomous body in BPS-17.	52
2	Treasurer (BPS-20)	First class (first division) master degree (16 years education) in Business Administration (with Specialization in Finance) or Commerce from HEC recognized University/ DAI's or Member PIPFA (FPA) with 17 years' experience in financial management / Accounts in a University or a Government Department or an Autonomous Organization in pay scale 17 or above.	52
3	Controller of Examinations (BPS-20)	First class (first division) master degree (16 years education) from HEC recognized University/ DAI's with 17 years' teaching/administrative experience in a University or a Government Department or an Autonomous Organization in pay scale 17 and above	52
4	Director QEC (BPS-20)	PhD from HEC recognized University/Institution with 15 years of teaching/administrative experience in a University or a Government Department or an Autonomous Organization in pay scale 17 and above or First Division Degree (16 years education) from HEC recognized University/Institution with 17 years teaching/administrative experience in University, Government or autonomous body in pay scale I 7 or above.	52
5	Director ORIC (BPS-20)	PhD from HEC recognized University/Institution with 15 years of relevant experience OR First Division Degree (16 years education) from HEC recognized University/ Institution with 17 years relevant experience in University relating to teaching, research and management in pay scale I 7 or its equivalent and above.	52
6	Director Administration (BPS-20)	First division degree (16 years education) from HEC recognized University/ DAI's with 17 years' relevant experience in a university, government in pay scale 17 and above.	52
7	Director Works (BPS-20)	First class BE (16 years education) in Civil Engineering from HEC recognized University and Pakistan Engineering Council with 17 years' relevant experience in a University or a Government Department or an Autonomous Organization in pay scale 17 or above.	52
8	Director P&D (BPS-20)	First class (first division) master degree (16 years education) in Economics or Business Administration from HEC recognized University/ DAI's with 17 years' relevant experience in a University or a Government Department or an Autonomous Organization in pay scale 17 and above	52

* Male candidates will only be considered for the position of Professor, Associate Professor and Assistant Professor when there is no suitable female candidate available. For rest of the positions female candidates having same level on merit will be given preference.

Terms & Conditions:

- Applicants should apply only on the prescribed form available at University website: www.wus.edu.pk or on hard copies, available at the Office of the Registrar, Women University Swabi. The applicants are required to visit the University's web page on regular basis for updates in the process.
- A Bank draft in the favor of Additional Treasurer, Women University, Swabi OR online deposit to Account No. 238739974 United Bank Limited, Swabi branch of **Rs. 4500/- for BPS-21; Rs. 4000/- for BPS-20; and Rs. 3000/- for BPS-19**. Original Receipt of Bank draft/Online deposit Attested photocopies of all DMCs, degrees, certificates, experience certificates, CNIC, three recent passport size photographs, must be attached with the Application Form.

3. All applications must reach to the office of the undersigned on or before **5th June, 2020**. Incomplete applications or applications received after the due date will not be considered.
4. CGPA less than 3.00/4.00 will be considered as Second division.
5. Candidates must clearly indicate the post applied for and specialization/skills possessed.
6. Candidates serving in Government, Semi Government and Autonomous Bodies should process their applications through proper channel.
7. Experience/qualification gained after the last date of application submissions shall not be considered.
8. The selected candidates will be governed by Rules/Regulation/Statutes of Women University, Swabi.
9. The candidates having Foreign Degree/ certificate will provide Equivalency Certificate from HEC, Islamabad before the closing date.
10. Contact number, Postal and Email addresses must be written clearly on the application form. Any change in contact detail must be reported immediately to the Registrar Office.
11. The University reserves the right to increase or decrease the number of position(s) depending upon the needs of various Sections or not to fill any position.
12. Candidates applying for more than one position should submit separate forms with all relevant copies and separate bank draft/receipt.
13. Only short-listed candidates will be called for test/interview. University will not be held responsible for any delay at part of the courier/mail service provider.
14. Age relaxation (if any) may be allowed as per the University's Statutes.
15. No TA/DA will be given for attending the test/interview.

Note: Errors and omissions, if any, will be rectified by the University.

**Additional Registrar
Women University, Swabi
Topi-Road Swabi
Khyber Pakhtunkhwa
Phone: 0938-221193**