



WOMEN UNIVERSITY, SWABI

URL: www.wus.edu.pk

Sr. No: _____
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size pictures

JOB APPLICATION FORM FOR FACULTY POSITIONS

Post Applied for: _____

Department: _____

I. Personal Information		
1. Name (Block Letters):	2. Father's Name (Block Letters):	3. CNIC Number:
4. Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	5. Domicile:	6. Religion:
7. Nationality	8. Date of Birth (day/month/year):	9. Age (On Closing Date) (days/months/years):
10. Permanent Address:		11. Present/Mailing Address:
12. Phone (a) Residential (b) Official	13. Mobile Number:	
14. E-mail address:		

II. Academic Qualification								
S#	DEGREE/ CERTIFICATE	Major/ Subjects	Board/ University	Year of Passing	Total Marks	Obtained Marks	Division/ Grade	Percentage
1.	Matriculation							
2.	Intermediate							
3.	Bachelors (14 years educ.)							
4.	Masters/ BS (16 years educ.)							
5.	M.Phil./MS							
6.	PhD							
7.	Post Doctorate							

III. Employment Record (Start from current position)								
S#	Name of Institute/Organization	Designation	BPS	Nature of Job (Permanent/Temporary/Contract/Fixed Pay)	Job Description (Teaching / Research / Admin)	Duration Time		
						Dates		Period
						From	To	YY-MM-DD
1								- -
2								- -
3								- -
4								- -
5								- -
6								- -
7								- -
Total*						Years:	Months:	Days:

*Total Experience till closing date of application. Attach additional sheet if required

IV. Record of Distinctions (Gold Medals Only) in BSc/BS/MA/MSc

V. Research Publications						
(a) National/ International Journal Papers						
S#	Complete Name of Journal and Address with ISSN (Print) No.	Title of Publication	Name of Author (s)	Year Published	Vol. No. & Page No.	HEC recognized Category
1.						
2.						
3.						
4.						
5.						
6.						
7.						
(b) Text Books / Chapters Written;						
S#	Title of Publication	Subject/Description	Publisher (if any)			
1						

2			
3			
4			

**Attach additional sheet if required*

VI. Research Projects

S#	Title of Research Project	Contribution to Project (PI / Co. PI)	Funding/ Sponsoring agency	Status of project (Completed/Secured etc)	Total cost of project
1					
2					
3					

**All documents relating to research project including approval and sponsor letter(s) must be attached*

**Attach additional sheet if required*

VII. References (Academic/Professional)

Reference-1	Reference-2

VIII- Bank Draft / Receipt No.: _____

(Please attach in original)

Amount in PKR: _____

Date: _____

Declaration:

It is hereby certified that information given in this application form is correct and nothing relevant has been concealed.

Date: ____ / ____ / ____

Signature of Applicant

IX- Check-List of testimonials attached:

1. N.I.C
2. SSC (DMC/Transcript + Certificate)
3. FA/F.Sc (DMC/Transcript +Certificate)
4. BA/BSc (DMC/Transcript + Degree)
5. MS/MSc/BS (Transcript +Degree)
6. M.Phil/MS (Transcript +Degree)
7. PhD (Transcript + Degree)
8. List of Publications/ Research Papers

9. Experience Certificate(s)
10. NOC (for In-service candidate)
11. Other documents:

Please Send Application Form to:
Registrar
Women University, Swabi
Gulo Dehri, Topi-Road, Swabi
Khyber Pakhtunkhwa, Pakistan
Phone No. 0938-221193
0938-221138

GENERAL INSTRUCTIONS / INFORMATION:

1. Applications must reach to the office of the undersigned on or before December 17, 2021. Incomplete applications or applications received after the due date will not be considered.
2. Please fill the Application Form properly with complete and correct information.
3. Incorrect, false or forged information may result in cancellation of your candidature at any stage, even after employment, and also proceeding of a legal action.
4. Original Receipt of Bank draft/Online deposit, Attested photocopies of all DMCs, degrees, certificates, experience certificates, CNIC, 03 recent passport size photographs and publications, must be attached with the Application Form. Applicants are required to submit (03) three sets.
5. Contact number, Postal and Email addresses must be written clearly on the application form. Any change in contact detail must be reported immediately to the Registrar Office.
6. Candidates applying for more than one position should submit separate forms with all relevant copies and separate bank draft/receipt.