

Advertisement No (5/2022) Project Staff Required

The following project staffs is required for the project “Establishment of Women University” in Women University Swabi on fixed pay basis for a period of six months, extendable on performance basis till the project period.

| S# | Post | No of Posts | Qualification / Experience |
|----|--|-------------|--|
| 1 | Assistant Engineer (Civil) (Equivalent to BPS-17) (Fixed Pay Package = Rs. 90,000/- per Month) | 01 | First class B.E/B.Sc (16 years' education) in Civil Engineering from HEC recognized university/DAIs with 04 years' relevant experience in a university, government or national / international organization. The candidate should be registered with PEC, have a valid PEC license and experience of dealing with building projects and civil works. * Experience of monitoring and supervision of similar projects at any public sector university will be preferred. |
| 2 | Sub-Engineer (Civil) (equivalent to BPS-16) (Fixed Pay Package = Rs. 60,000/- per Month) | 03 | DAE (Civil) with at least 1 st Division having 05 years' relevant experience in a university, government or national / international organization preferably dealing with building projects and civil works. * Experience of monitoring and supervision of similar projects at any public sector university will be preferred. |
| 3 | Accountant/Assistant (equivalent to BPS-14) (Fixed Pay Package = Rs. 40,000/- per Month) | 01 | MBA/BBA-Hons (Finance)/M.Com or equivalent with at least 2 nd division from HEC recognized university having three (03) years' relevant experience of accounts in Govt. Works department / national / international organization. OR B.Com with at least 2 nd division from HEC recognized university having Five (05) years relevant experience of accounts in Govt. Works department / national / international organization * Experience of accounts of similar projects at any public sector university will be preferred. |

Terms & Conditions:

1. The candidates serving in Government, Semi Government or Autonomous Institutions should route their applications through Proper Channel.
2. The candidates having Foreign Degree / Certificate will provide Equivalency Certificate from HEC / IBCC, Islamabad.
3. The selected candidates will be governed by Rules / Regulations of the prevailing project policy of Khyber Pakhtunkhwa.
4. Only short listed/eligible candidates will be called for Test / Interview. University will not be held responsible for non or late receipt of Call Letters for Test / Interview. All relevant information / updates will be uploaded on university website www.wus.edu.pk
5. Appointment on fixed pay basis will be made against the posts depending upon the needs of the project. The Competent Authority, however, reserves the right to reject any case with reasons to be stated.
6. Applicants should apply only on the prescribed form, available at the University website www.wus.edu.pk/Download.aspx
7. Application Fee of **Rs. 1000/- for Assistant Engineer, Rs. 500/- Sub-Engineer & Accountant/Assistant** in shape of Bank Draft or online deposit in Account No. **0323-238739974, United Bank Limited, Swabi Branch in favour of Treasurer, the Women University Swabi** with attested photocopies of all DMCs, Degrees, Certificates, Experience Certificates, CNIC and recent passport size photograph must be attached with the Application Form.
8. **Age limit will be as per Govt. rules. However, the Competent Authority may consider exceptional case in the interest of the project.**
9. Landline telephone, Mobile No. Postal and Email address must be written on the Application Form. Change in mobile numbers must be communicated to this office on urgent basis.
10. All applications must reach to office of the Registrar through **TCS/courier**, latest by **March, 28, 2022**. Incomplete applications / received after due date will not be considered.

Note: Applications of all those candidates who have already applied against Advertisement No. 01/2022 will be considered and are not required to apply afresh. However, they are required to submit documents, if any change(s) have taken place in their Academic Qualifications or experience in the intervening period.

Errors and Omissions, if any will be rectified.

**Registrar
Women University, Swabi
Gullo Dheri, Main Topi Road, Swabi
Contact # 0938-221193**