



Women University Swabi

Vacant Faculty Positions

Advertisement No.3/2022

Guidelines for Applying

- 1) Applicants should apply only on the prescribed forms available at the University website: www.wus.edu.pk
- 2) A Bank draft in the favor of Additional Treasurer, Women University, Swabi OR online deposit to Account No. 238739974 United Bank Limited, Swabi branch of Rs. 2,000 as application processing fees. Original Receipt of Bank draft/Online fee deposition slip must be attached with the application.
- 3) Applicants must clearly indicate the post applied for and must fill all sections of application form along with 1 set of application form and relevant documents (attested photocopies of all DMCs/transcripts, certificates, degrees, experience certificates, CNIC, three recent passport size photographs) and publications.
- 4) Applicants who are serving in Government, Semi Government and Autonomous organization should get and attach No Objection Certificate (NOC) with application.
- 5) Qualifications/Experiences/publications gained after the last date of submission of applications shall not be considered.
- 6) Contact number, Postal and Email addresses must be written clearly on the application form. Any change in contact detail must be reported immediately to the Registrar Office.
- 7) Quota of positions for disabled and minority will be reserved as per Government of Pakistan policy.
- 8) The University reserves the right to increase or decrease the number of position(s) depending upon the needs of various departments or to cancel the advertisement at any time without assigning any reason.
- 9) The applicants are required to visit the University's web page for updates in the selection process.
- 10) All applications must reach to the office of the Registrar before or on **February 25, 2022 (till 3:00 P.M.)**. Incomplete applications and those received after due date will not be entertained. The University will not be held responsible for any delay at part of the courier/mail service provider.
- 11) Only short-listed candidates will be called for interview and no TA/DA will be paid to applicants for attending the interview.

REGISTRAR