

WOMEN UNIVERSITY SWABI

TENDER NO

WUS/PD/B/18

TENDER DOCUMENT

**For Supply, chemicals, glassware and laboratory
consumables**

FOR BASIS

TENDER FEE NON-REFUNDABLE

Rs.1,000

**(To be paid on time of submission of bids in shape of
demand draft payable to Women University Swabi)**

Issued by

Procurement Development

**Women University Swabi, Guloo Dehri, Swabi,
Khyber Pakhtunkhwa, Pakistan**

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Note: The Competent Authority reserves the right to accept or reject any or all the tender/any offer as per
KPPRA Rules 2014.

Content

S#	PARTICULARS
1	TENDER BIDS SUBMISSION & OPENING DATE AND TIME AND VENUE
2	<u>SCHEDULE OF REQUIREMENTS /DELIVERY TIME</u>
3	<u>PRICE SCHEDULE FOR THE GOODS FOREIGN CURRENCY BOQ</u>
4	SPECIFICATIONS (ANNEXURE-A1)
5	CONDITION (ANNEXURE-A2)
6	TECHNICAL EVALUATION CRITERIA
	<u>INSTRUCTIONS TO BIDDER(S)</u>
7	BIDDING FORM (TECHNICAL BID)
8	BIDDING FORM (FINANCIAL BID)
9	<u>BID SUMMARY SHEET</u> (TO BE ATTACHED WITH TECHNICAL BID)
10	<u>BID SUMMARY SHEET</u> (TO BE ATTACHED WITH FININCIAL BID)
11	<i>DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC</i> CERTIFICATE , ANNEXURE-G
12	<u>FAIR PRICE CERTIFICATE</u> ANNEXURE-H
13	<u>INTEGRITY AND ETHICS UNDERTAKING</u> ANNEXURE-I
14	<u>INTEGRITY AND ETHICS UNDERTAKING</u> ANNEXURE-J
15	<i>MANDATORY FOR PARTICIPATION IN BIDDING PROCESS</i> <u>A F F I D A V I T, FORM 4, ANNEXURE-K</u>
16	<u>BLACK LISTING PROCEDURE ANNEXURE-K</u>

TENDER BIDS SUBMISSION & OPENING DATE AND TIME AND VENUE

Tender No.	Description/Specification	Date of Submission of Tender Documents	Date Opening of Tender	Venue
WUS/PD/B/18	TENDER NOTICE FOR SUPPLY OF CHEMICALS, GLASSWARE AND LABORATORY CONSUMABLES	3:00 pm on 24 May 2018	3:30 Pm on 24 May 2018	Meeting Room, Women University Swabi

SCHEDULE OF REQUIREMENTS /DELIVERY TIME

The delivery of services and supply will be made in 30 days after placing the Purchase Order (without penalty) and with the prescribed penalty as per following schedule of requirement:

MODE OF PENALTY	NO OF DAYS	TOTAL DELIVERY PERIOD
Without Penalty	30 days	30days
With Penalty @ 0.15 % per day for 10 days on the delayed completion of task	35 days (5 days after 30days)	35 days (30+ 5)

PRICE SCHEDULE FOR THE GOODS IN FOREIGN CURRENCY

BOQ

Name of Bidder: _____

Tender No: **WUS/PD/A/18**

Purchase of _____ to be completed is tabulated as under:

Sr. No.		Description/ Specification	Name of Manufacturer	Qty.	Unit Price In Pak Rupees	Any other charges	Bid Security (2% of the Total Cost)
1.	Agar (Growth Media)	500g/bottle , Laboratory grade		15bottles			
2.	Yeast Extract	500g/bottle, Laboratory Grade		10bottles			
3.	Trypton	500g/bottle, Laboratory Grade		5bottles			
4.	Sodium Chloride	Kg/bottle, Laboratory Grade		10bottles			
5.	Nutrient Agar	500g, Laboratory Grade		15bottles			
6.	Glycerol	2.5lit/bottle, Laboratory Grade		10bottles			
7.	Crystal violet	100g, Laboratory Grade		10bottles			
8.	Ethanol	2.5lit, Analytical Grade		25bottles			
9.	Ammonium oxalate	1kg/bottle, Laboratory Grade		3bottles			
10.	Iodine	1kg/bottle, Laboratory Grade		10bottles			
11.	Potassium iodide	1kg/bottle, Laboratory Grade		5bottles			
12.	Acetone	2.5lit/bottle, Analytical Grade		15bottles			
13.	Safranine	100g/bottle, Laboratory Grade		10bottles			
14.	Oil immulsion	500ml/bottle, Laboratory Grade		10bottles			
15.	Methylene blue	100g/bottle, Laboratory Grade		5bottles			
16.	Malachite green	100g/bottle, Laboratory Grade		5bottles			
17.	Hydrogen peroxide	1 lit/bottle, Laboratory Grade		10bottles			
18.	Potassium nitrate	1kg/bottle, Laboratory Grade		3bottles			
19.	Glacial acetic acid	2.5lit/bottle, Laboratory Grade		10bottles			
20.	Sulphanilic acid	500g/bottle, Laboratory Grade		10bottle			
21.	Magnesium sulphate	1kg/ bottle, Laboratory Grade		3bottles			

22.	Ammonium dihydrogen phosphate	1kg/bottle, Laboratory Grade		3bottles			
23.	Sodium citrate	1kg/bottle, Laboratory Grade		3bottle			
24.	Bromothymol blue	25g/bottle, Laboratory Grade		3bottles			
25.	Dipotassium hydrogen phosphate	1kg/bottle, Laboratory Grade		3bottles			
26.	Peptone	500g/bottle, Laboratory Grade		10bottles			
27.	Glucose	1kg/bottle, Laboratory Grade		10bottles			
28.	Sucrose	1kg/bottle, Laboratory Grade		10bottles			
29.	Maltose	500g/bottle, Laboratory Grade		10bottle			
30.	α -nephthol	1kg/bottle, Laboratory Grade		3bottle			
31.	Potassium hydroxide	Kg/bottle, Laboratory Grade		10bottles			
32.	Starch	500g/bottle, Laboratory Grade		10bottle			
33.	Lactose	1kg/bottle, Laboratory Grade		10bottle			
34.	Tris-HCL	100g/bottle, Laboratory Grade		3bottles			
35.	Sodium Dodecyl Sulphate	1kg/bottle, Laboratory Grade		3 bottle			
36.	EDTA	1kg/bottle, Laboratory Grade		10bottles			
37.	Chloroform	2.5lit/bottle, Analytical Grade		20bottles			
38.	Phenol	Analytical Agent		3 bottles			
39.	Sodium acetate	Kg/bottle, Laboratory Grade		3bottles			
40.	Sodium hydroxide	1kg/bottle, Laboratory Grade		3bottles			
41.	Hydrochloric acid	2.5lit/bottle, Analytical Grade		15bottles			
42.	Sulphuric acid	2.5lit/bottle, Analytical Grade		15bottles			
43.	Nitric acid	2.5lit/bottle, Laboratory Grade		10bottles			
44.	Bromophenol Blue (Dye)	25g/bottle, Laboratory Grade		3bottles			
45.	Folin's Reagent	100ml, Laboratory Grade		15bottles			
46.	Sodium carbonate	1kg/bottle, Laboratory Grade		10bottles			
47.	Copper sulphate	1kg/bottle, Laboratory Grade		10bottles			
48.	Dithiothreitol (DTT)	5g/bottle, Laboratory Grade		10bottles			
49.	Acrylamide	1kg/bottle, Laboratory Grade		3bottles			

50.	Bis-acrylamaide	250g/bottle, Laboratory Grade		3bottles			
51.	Ammonium persulphate	1kg/bottle, Laboratory Grade		3bottle			
52.	Isopropanol	2.5lit/bottle, Laboratory Grade		3bottle			
53.	Benedict reagent	500ml/bottle, Laboratory Grade		3bottle			
54.	Fehling reagent	Lit/bottle, Laboratory Grade		3bottle			
55.	Sudan 111	25g/bottle, Laboratory Grade		10bottle			
56.	Formaldehyde	2.5lit/bottle, Laboratory Grade		10bottle			
57.	Zinc dust	1kg/bottle, Laboratory Grade		3bottle			
58.	Methanol	2.5lit/bottle, Laboratory Grade		15bottle			
59.	Xylene	2.5lit/bottle, Laboratory Grade		15bottle			
60.	Paraffin wax	1kg/ bottle, Laboratory Grade		10bottle			
61.	Formalin	2.5lit/bottle, Laboratory Grade		10bottle			
62.	Heamatoxylin	25g/bottle, Laboratory Grade		5bottle			
63.	Eosin	100g/bottle, Laboratory Grade		3bottle			
64.	Phenolphthalein	100g/bottle, Laboratory Grade		10bottle			
65.	Lead acetate	1kg/bottle, Laboratory Grade		3bottle			
66.	Biuret reagent	Lit/bottle, Laboratory Grade		3bottle			
67.	Ninhydrin	25g/bottle, Laboratory Grade		3bottle			
68.	Copper acetate	500g/bottle, Laboratory Grade		3bottle			
69.	Ether	2.5lit/bottle, Laboratory Grade		10bottle			
70.	Boric acid	1kg/bottle, Laboratory Grade		3bottle			
71.	Canada Balsam	500g/bottle, Laboratory Grade		10bottle			
72.	Fructose	Kg/bottle, Laboratory Grade		3bottle			
73.	Olive Oil	Lit/bottle, Laboratory Grade		10bottle			
74.	Harmones	Indole acetic acid, Laboratory Grade		5bottle			
75.	Giberalllic acid	500g, Laboratory Grade		5bottle			
76.	Ammonium nitrate	500g, Laboratory Grade		3bottle			
77.	Ammonium molybdate	2.5L, Laboratory Grade		3bottle			

78.	Ammonia solution	5L, Laboratory Grade		3bottle			
79.	Alanine	2.50g, Laboratory Grade		3bottle			
80.	Acetone	2.5 L, Laboratory Grade		5bottle			
81.	8-hydroxyquinoline (oxime)	2.5L		3bottle			
82.	1,5-diphenyl carbazide	100g, Laboratory Grade		3bottle			
83.	Aniline	5L, Laboratory Grade		3bottle			
84.	Copper metal	50g , Laboratory Grade		3bottle			
85.	Cysteine	500g, Laboratory Grade		3bottle			
86.	Dimethyl formamide	5L, Laboratory Grade		3bottle			
87.	Ferric ammonium sulphate	500g, Laboratory Grade		3bottle			
88.	Hydrazine sulphate	250g, Laboratory Grade		3bottle			
89.	Methyl orange	25g, Laboratory Grade		3bottle			
90.	Methyl red	25g, Laboratory Grade		3bottle			
91.	Lead acetate	500g, Laboratory Grade		3bottle			
92.	Lead nitrate	1Kg, Laboratory Grade		3bottle			
93.	Lysine	250 g, Laboratory Grade		3bottle			
94.	Manganese chloride	500g, Laboratory Grade		3bottle			
95.	Mercuric acetate	250 g, Laboratory Grade		3bottle			
96.	Ninhydridin	500 g, Laboratory Grade		3bottle			

Chemicals for Department of Chemistry

Sr. No.		Description/ Specification	Name of Manufacturer	Qty.	Unit Price In Pak Rupees	Any other charges	Bid Security (2% of the Total Cost)
1.	1,1-Dichloroethane	1000ml, Analytical grade		1 bottle			
2.	1-Methoxy-2-propanol Acetate	1kg, Analytical Grade		1 bottle			
3.	2-heptanone	2000 mL , Analytical Grade		1 bottle			
4.	2-Pentanone	2000 ml, Analytical Grade		1 bottle			

5.	3-Bromopyruvic Acid	50g, Analytical Grade		1 bottle			
6.	4-bromobenzaldehyde	250 gm, Analytical Grade		1 bottle			
7.	4-methoxybenzaldehyde	50gm, Analytical Grade		1 bottle			
8.	4-methylbenzaldehyde	1000, Analytical Grade		1 bottle			
9.	4-nitrobenzaldehyde	1kg, Analytical Grade		1 bottle			
10.	Acetone	5 L, Analytical Grade		1 bottle			
11.	Acetyl chloride	5 L, Analytical Grade		1 bottle			
12.	Alcohol Denatured	3L, Analytical Grade		1 bottle			
13.	Alginate	2000 gm, Analytical Grade		1 bottle			
14.	Aluminum Acetate	500g, Analytical Grade		1 bottle			
15.	Aluminum Chloride	500g, Analytical Grade		1 bottle			
16.	Aluminum Nitrate	500g, Analytical Grade		1 bottle			
17.	Ammonium Carbonate	500g, Analytical Grade		1 bottle			
18.	Aniline	3.5 L, Analytical Grade		1 bottle			
19.	Anthranilic acid	2 kg, Analytical Grade		1 bottle			
20.	Arginine	500 gm, Analytical Grade		1 bottle			
21.	Asparagine	500 gm, Analytical Grade		1 bottle			
22.	Aspartine	500gm, Analytical Grade		1 bottle			
23.	Benzaldehyde	1 L, Analytical Grade		3 bottles			
24.	Benzene	1 L, Analytical Grade		5 bottles			
25.	Benzoyl peroxide	1kg, Analytical Grade		1 bottle			
26.	Benzyl amine	2.5 L, Analytical Grade		1 bottle			
27.	Bisphenol	1 kg, Analytical Grade		1 bottle			
28.	Boric Acid	1kg, Analytical Grade		1 bottle			
29.	Bromine water	5 L, Analytical Grade		1 bottle			
30.	Calcium Chloride	1kg, Analytical		1 bottle			

		Grade					
31.	Calcium Oxide	1kg, Analytical Grade		1 bottle			
32.	Chitosan (50kd)	2000 gm, Analytical Grade		1 bottle			
33.	Chloroform	12 L, Analytical Grade		1 bottle			
34.	Chloromethyl acetate	500 mL, Analytical Grade		1 bottle			
35.	Crystal Violet	500 g, Analytical Grade		1 bottle			
36.	Cupric Sulfate	500g, Analytical Grade		1 bottle			
37.	Curcumin	1000 gm, Analytical Grade		1 bottle			
38.	Cystein	50 gm, Analytical Grade		1 bottle			
39.	DCC	500 gm, Analytical Grade		1 bottle			
40.	Dichloromethane	1 liter, Analytical Grade		10 bottles			
41.	Diethyl ether	1 L, Analytical Grade		1 bottles			
42.	DIMCARB	250 ml , Analytical Grade		1 bottle			
43.	Dioxane	1 liter, Analytical Grade		1 bottle			
44.	Distil Ethanol	10 liter, Analytical Grade		1 bottle			
45.	Distill Dichloromethane	10 liter, Analytical Grade		1 bottle			
46.	Distill ethyl acetate	10 liter, Analytical Grade		1 bottle			
47.	Distill Hexane	10 liter, Analytical Grade		1 bottle			
48.	Distill methanol	10 liter, Analytical Grade		1 bottle			
49.	DMF	1000 mL, Analytical Grade		1 bottle			
50.	DMSO	1000 mL, Analytical Grade		1 bottle			
51.	Dodecyl benzene sulfonic acid	1000 mL, Analytical Grade		1 bottle			
52.	EDC	1kg , Analytical Grade		1 bottle			
53.	Ethanol	10 liter, Analytical Grade		1 bottle			
54.	Ethyl acetate	10 L, Analytical Grade		1 bottle			
55.	Ferric Ammonium Sulfate	250 g, Analytical Grade		1 bottle			

56.	Furoidan	2000 gm, Analytical Grade		1 bottle			
57.	Glacial acetic acid	2.5 L, Analytical Grade		1 bottle			
58.	Glycine	2.5 L, Analytical Grade		1 bottle			
59.	Hexane	5 liter, Analytical Grade		1 bottle			
60.	Histidine	50 gm, Analytical Grade		1 bottle			
61.	Hydrazine	500 gm, Analytical Grade		1 bottle			
62.	Hydroxy benzotriazole (HOBt)	50 gm, Analytical Grade		1 bottle			
63.	Iodine	1 Kg, Analytical Grade		1 bottle			
64.	Isoleucine	50 gm, Analytical Grade		1 bottle			
65.	Lead Nitrate	125g, Analytical Grade		1 bottle			
66.	Lycine	50 gm, Analytical Grade		1 bottle			
67.	Magnesium Carbonate	500g, Analytical Grade		1 bottle			
68.	Magnesium Sulfate	1 Kg, Analytical Grade		1 bottle			
69.	Methanol	10 L, Analytical Grade		1 bottle			
70.	Na ₂ CO ₃	1 Kg, Analytical Grade		1 bottle			
71.	NaH	10 gm , Analytical Grade		1 bottle			
72.	NaHCO ₃	1 Kg, Analytical Grade		1 bottle			
73.	n-hexane	5 L, Analytical Grade		1 bottle			
74.	NHS	500 gm, Analytical Grade		1 bottle			
75.	Nickel Acetate	25g, Analytical Grade		1 bottle			
76.	Nitric acid	5 L, Analytical Grade		1 bottle			
77.	Olive oil	1 L, Analytical Grade		1 bottle			
78.	p-aminophenol	1 Kg, Analytical Grade		1 bottle			
79.	Phenol	2.5 Kg, Analytical Grade		1 bottle			
80.	Phenylalanine	50 gm, Analytical Grade		1 bottle			
81.	Potassium cyanide	1 Kg, Analytical		1 bottle			

		Grade				
82.	Potassium Hydroxide	1kg, Analytical Grade		1 bottle		
83.	Proline	50 gm, Analytical Grade		1 bottle		
84.	Pyridine	1 liter, Analytical Grade		1 bottle		
85.	Salicylaldehyde	5 L, Analytical Grade		1 bottle		
86.	Salicylic acid	1 Kg, Analytical Grade		1 bottle		
87.	Serine	50 gm, Analytical Grade		1 bottle		
88.	Silica (for column chromatography)	5 Kg, Analytical Grade		1 bottle		
89.	Silver nitrate	10 g, Analytical Grade		1 bottle		
90.	Sodium Aluminate	500g, Analytical Grade		1 bottle		
91.	Sodium Chloride	5 Kg, Analytical Grade		1 bottle		
92.	Sodium Citrate	100g, Analytical Grade		1 bottle		
93.	Sodium Molybdate	500g, Analytical Grade		1 bottle		
94.	Sodium Nitrite (NaNO ₂)	1 Kg, Analytical Grade		1 bottle		
95.	Sodium Sulfate	1 Kg, Analytical Grade		1 bottle		
96.	Sodium thiosulphate	5 Kg, Analytical Grade		1 bottle		
97.	Sulfuric Acid	2 L, Analytical Grade		1 bottle		
98.	THF	1 liter, Analytical Grade		1 bottle		
99.	Thiourea	0.5 Kg, Analytical Grade		1 bottle		
100.	Titanium Dioxide	2.5kg, Analytical Grade		1 bottle		
101.	TLC plates	12 packs, Analytical Grade		1 bottle		
102.	Toluene	10 liter, Analytical Grade		1 bottle		
103.	Tryptophan	250 gm, Analytical Grade		1 bottle		
104.	Tungsten oxide	500gm, Analytical Grade		1 bottle		
105.	Zinc Nitrate	1kg, Analytical Grade		1 bottle		
106.	Zinc Sulfate	1kg, Analytical Grade		1 bottle		

107	Chloroform	2.5 L, Analytical Grade		1 bottle			
108	Biuret reagent	1 L, Analytical Grade		1 bottle			
109	Barfoed reagent	1L, Analytical Grade		1 bottle			
110	Ammonia sulphate	1 kg, Analytical Grade		1 bottle			
111	Ninhydrin	500 mg, Analytical Grade		1 bottle			
112	HCl	2.5 L, Analytical Grade		1 bottle			
113	KI	5 kg, Analytical Grade		1 bottle			
114	KIO3	2 kg, Analytical Grade		1 bottle			
115	Formaldehyde	5 L, Analytical Grade		1 bottle			
116	Distilled Water	10 L, Analytical Grade		1 bottle			
117	Lactic Acid	1 L, Analytical Grade		1 bottle			
118	Glucose	1 kg, Analytical Grade		1 bottle			

Zoology

Sr. No.	Item	Description/ Specification	Name of Manufacturer	Qty.	Unit Price In Pak Rupees	Any other charges	Bid Security (2% of the Total Cost)
1.	Feulgen stain	Fixating agents used in histology to identify chromosomal material or DNA in cell specimens. 3 litres		4 bottles			
2.	Glacial acetic acid	99.5 percent concentration, solidifying at 16.7°C. 05 litres		3bottles			
3.	Immersion oil	transparent oil of high refractive index, thereby increasing the numerical aperture of the objective lens, 3litres		2 bottles			
4.	Potassium metabisulphites	K2S2O5. white crystalline powder with a pungent sulfur odour,1kg		3 bottles			
5.	KH2PO4	Concentrated, 3 liters or 5 litres		4 bottles			
6.	Nacl	Pure solid 01kg		4 bottles			

7.	Na ₂ HPO ₄	Concentrated, 3kg		4bottles			
8.	acid acetic	100 %, Concentrated, 15 litres		6bottles			
9.	Giemsa solution	Pure, 10 liters		3 bottles			
10.	phosphate buffer	Pure neutral ph, 15liters		5 bottles			
11.	colchicine solution	karyotyping reagent, 15 litres		3 bottles			
12.	Ethanol	Absolute (95-99%), 30 litres		10 bottles			
13.	Ethanol	80%, 20 liters		10 bottles			
14.	Glycerin	Pure, 112 liters		08 bottles			
15.	Liquid Nitrogen	For DNA fixation, 15 liters		1 cabinet			
16.	Puregene DNA Purification Kit	(Gentra Systems)		03 packs			
17.	QIAGEN DNeasy extraction kit preserved in 95% ethanol	DNA extraction		03 packs			
18.	Forward primer						
19.	Reverse primer						
20.	ExTaq (DNA Polymerase)						
21.	Distilled H ₂ O	30 liters		10 bottles			
22.	agarose	Solid quantity, 10 kg		2 bottles			
23.	Small, medium and large gel box	Wells gel (8-well, 17 well, 48 well)		06 each			
24.	Parafilm. ladder	To load mixture of pcr products		12 sheets			
25.	Trizma (Tris base)	1kg		1 bottle			
26.	Boric Acid	1kg		1 bottle			
27.	EDTA	1kg		1 bottle			
28.	tissue lyser tubes.	3ml		1000 tubes			

List of Glassware for

Department of Botany

Sr. No.	Item	Description/ Specification	Name of Manufacturer	Qty.	Unit Price In Pak Rupees	Any other charges	Bid Security (2% of the Total Cost)
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1	Beakers	50 ml		20			
2	Beakers	100 ml		30			
3	Beakers	250 ml		25			
4	Beakers	500 ml		25			

5	Beakers	1000 ml		10			
6	Conical flask	100 ml		10			
7	Conical flask	250 ml		20			
8	Conical flask	500 ml		05			
9	Conical flask	1000 ml		05			
10	Petri dish small	-		30			
11	Petri dish medium	-		20			
12	Petri dish large	-		25			
13	Volumetric flask	10 ml		10			
15	Volumetric flask	25 ml		10			
16	Volumetric flask	50 ml		15			
17	Volumetric flask	100 ml		20			
18	Volumetric flask	250 ml		10			
19	Volumetric flask	500 ml		10			
20	Volumetric flask	1000 ml		05			
21	Funnel small	-		10			
22	Funnel medium	-		15			
23	Funnel large	-		20			
24	Test tube medium	-		20			
25	Test tube holder	-		20			
26	Round bottom flask, small, medium, large	500 ml		05			
27	Separating funnel	500 ml		15			
28	Graduated cylinder	10 ml		20			
29	Graduated cylinder	50 ml		15			
30	Graduated cylinder	100 ml		10			
31	Graduated cylinder	500 ml		05			
32	Pipette with filler	01 ml		10			
33	Pipette with filler	10 ml		05			
35	Burette	100 ml		15			
36	Slides with cover slips	-		30			
37	Thermometer mercury (100 Degree C)	-		20			
38	Titration flask	Glass made, small, medium and large size		20 each			
39	Burette with stands	Variable capacity		05			
40	Reagent bottles	Small, medium and large		10 each			

41	Empty bottle	Small, medium and large		5 boxes each			
42	Section cutting box	Normal size		10			
43	Filter paper	Size 90 mm		02 packs			

Department of Chemistry

Sr. No.	Item	Description/ Specification	Name of Manufacturer	Qty.	Unit Price In Pak Rupees	Any other charges	Bid Security (2% of the Total Cost)
1.	Beaker 100ml Plastic		12				
2.	Beaker 100ml Pyrex glass		12				
3.	Beaker 250ml Plastic		12				
4.	Beaker 250ml Pyrex glass		12				
5.	Beaker 500ml Plastic		12				
6.	Beaker 500ml Pyrex glass		12				
7.	Bench Column for chromatography (various sizes)		30				
8.	Büchner funnel 100mm		20				
9.	Burrete (100 ml)		20				
10.	Burrete Stand with clamps		24				
11.	Capillary tubes		10 packs				
12.	Conical Flask 1000ml Pyrex glass		24				
13.	Conical Flask 250ml Pyrex glass		24				
14.	Disposable quartz cell 1pack		2				
15.	Eppendorf		5 packs				
16.	Erlenmeyer Flask 100ml		24				
17.	Erlenmeyer Flask 500ml		2				
18.	Conical Funnel		24				
19.	Glass rods		24				
20.	Graduated Cylinder 250ml glass		12				
21.	Graduated Cylinder 1000ml glass		12				
22.	Magnetic bars		50				
23.	Petri dishes		50				
24.	Pipettes (1 milli liter)		24				
25.	Pipettes (10 milli liter)		24				
26.	Round bottom flask (100 mL)		12				
27.	Round bottom flask (200 mL)		12				
28.	Round bottom flask (25 mL)		12				
29.	Round bottom flask (50 mL)		12				
30.	Round bottom flask (500 mL)		12				

	mL)						
31.	Round Bottom Flask 3neck		12				
32.	Round Bottom Flask quick fit 24/29		12				
33.	Separating funnels (100 mL)		12				
34.	Separating funnels (220 mL)		12				
35.	Separating funnels (50 mL)		12				
36.	Separating funnels (500 mL)		06				
37.	Spatula		24				
38.	Test tubes		500				
39.	Test tubes holders		50				
40.	Thermometer		24				
41.	Volumetric Burette 50ml		24				
42.	Volumetric Pipette 10ml		24				
43.	Chromatographic Tank		10				
44.	Conical Funnel (25,50,100,250ml)		20 Each				
45.	PH Paper		12 Roll				
46.	Aluminum foil		12 Roll				
47.	Copper wire		12 Roll				

Department of Zoology

Sr. No.	Item	Description/ Specification	Name of Manufacturer	Qty.	Unit Price In Pak Rupees	Any other charges	Bid Security (2% of the Total Cost)
1.	Plastic soft Wares	Hygine in nature		100 packs			
2.	Plastic vials with caps large	4inchX 2inch,		1000 number			
3.	Eyes protectors glasses	Used for nitrogen gas		10			
4.	ladles	Used in Nitrogen gas, strong to resist -20C		04			
5.	tube	12x12inch		02			
6.	i) Blue Pippete tips	1000µL		10 packs			
7.	ii) Yellow Pippete tips	200 µL		10 packs			
8.	Pipette Stand	Thermo Scientific		04			
9.	Plastic soft Wares	Hygine in nature		100 packs			
10.	Plastic vials with caps large	4inchX 2inch,		1000 number			
11.	Eyes protectors glasses	Used for nitrogen gas		10			

12.	ladles	Used in Nitrogen gas, strong to resist -20C		04			
13.	tube	12x12inch		02			
14.	i) Blue Pippete tips	1000 μ L		10 packs			
15.	ii) Yellow Pippete tips	200 μ L		10 packs			
16.	Pipette Stand	Thermo Scientific		04			
17.	Plastic soft Wares	Hygine in nature		100 packs			
18.	Plastic vials with caps large	4inchX 2inch,		1000 number			
19.	Eyes protectors glasses	Used for nitrogen gas		10			
20.	ladles	Used in Nitrogen gas, strong to resist -20C		04			
21.	tube	12x12inch		02			
22.	i) Blue Pippete tips	1000 μ L		10 packs			
23.	ii) Yellow Pippete tips	200 μ L		10 packs			
24.	Pipette Stand	Thermo Scientific		04			
25.	Plastic soft Wares	Hygine in nature		100 packs			
26.	Plastic vials with caps large	4inchX 2inch,		1000 number			
27.	Eyes protectors glasses	Used for nitrogen gas		10			

Signature of the Bidder: _____

Name of Bidder: _____

Stamp of Bidder: _____

Note: In case of discrepancy between unit price and total, the unit price shall prevail.

To be provided with Technical Bid

Following information need to be provided

- 1. List of the equipment of same specification provided /supplied in Pakistan, with detail location, contact of relevant person**
- 2. Warranty period, including replacement of parts and services**
- 3. Detail of installation and training**
- 4. Detail of required spare parts**
- 5. Detail of consumable with availability confirmation in local market**

WOMEN UNIVERSITY SWABI

TECHNICAL EVALUATION CRITERIA			
Specifications are available at Annex-A			
S. No.	Item Name and Description	Marks	Maximum Marks
1	Past Performance/ Experience of the Bidder (Reg with GST/NTN)	--	10
1.1	1 - 3 year experience	2	--
1.2	4 - 8 year experience	4	--
1.3	9 - 15 year experience	6	--
1.4	Above 15	10	--
2	Relevant Experience	--	10
2.1	1 - 5 year experience	3	--
2.2	6 - 10 year experience	6	--
2.3	11 & above year experience	10	--
3	Financial Position/ Status	--	10
3.1	Last sales tax paid Form	4	--
3.2	Bank Certificate (satisfactory)	2	--
3.3	Statement Worth (Min 2 m)	4	--
4	After sale Services Available	--	10
5	Technical Evaluation of quoted items	--	60
5.1	Specification attached at Annex-A	24	
5.2	Literature in printed shape attached	1	
5.3	Reliability	2	
5.4	Delivery schedule as per need	2	
5.5	List of clients / where such equipment delivered	5	
5.6	Satisfactory letter from clients in favor of such equipment	4	
5.7	Guarantee / Warranty (as the case may be), three marks for each year	9	
5.8	Provision of training to concerned user	5	
5.9	Free Installation (if required) as per requirement	8	
TOTAL		--	100

- Note: 1. Please submit documents as per above mentioned criteria
 2. Qualifying /passing marks are 60

WOMEN UNIVERSITY SWABI
PROCUREMENT DEVELOPMENT

INTRODUCTION:

WOMEN UNIVERSITY SWABI, having (hereinafter referred to as the Purchaser) invites sealed bids from eligible bidder(s) under two envelop bidding system (i.e. Technical and Financial Bids in separate envelops) for supply and delivery of goods, materials, equipment and/or services described in the Schedule of Requirement. All the Annexure from "C" to "L" are integral part of the Tender Document and its compliance is mandatory and must be signed and stamped by the vendor/supplier and attached with the relevant proposal, otherwise bids will be rejected.

The Technical Bids will be opened first on the date mentioned in Tender Notice. The financial bids of the only technically qualified bidder(s) will be opened publicly. The Technical Evaluation Report will be published on WOMEN UNIVERSITY SWABI, website before financial bid opening.

2. INSTRUCTIONS TO BIDDER(S):

- 1.1. The bidder(s) shall bear all cost associated with the preparation and delivery of their bids, and the Purchaser will in no case be responsible or liable for those costs.
- 1.2. In case of any doubt as to the meaning of any portion of the Specifications or other Terms and Conditions, bidder(s) may seek clarification of the same in writing, but not later than two weeks prior to deadline for submission of bid(s) prescribed by the Purchaser.
- 1.3. At any time prior to the deadline for submission of bids, a modification in bidding document in the form of an addendum can be issued in response to a clarification requested by a respective bidder(s) or even whenever the Purchaser considers it beneficial to issue such a clarification and/or amendment to all bidder(s). The clarification/amendment issued (in general) shall be placed on the WOMEN UNIVERSITY SWABI web site for the intimation to all the prospective bidder(s).

Bidder(s) are required to submit their bid(s), which will bear words

"CONFIDENTIAL" and for **TENDER NO.WUS/PD/A/18** as per Tender Notice.

- 1.4. The Purchaser will not take any responsibility for collecting the bids from any Agency.
- 1.5. The Purchaser reserves the right to increase or decrease the quantities or may cancel any or all items shown in the Schedule of Requirement without assigning any reason thereof.
- 1.6. The Purchaser reserves the right to have the items inspected by its own representative,

or by 3rd party at its own cost (if required).

- 1.7. It must be indicated in the offer that the quotation fully conforms to Technical Specifications and Terms and Conditions of the Tender.
- 1.8. The Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids at any time prior to award of Purchase Order without thereby incurring any liability to the affected bidder(s) or any obligation there under. However, Women University Swabi shall upon request communicate to any bidder(s) who submitted a bid, the grounds for its rejection, but it is not required to justify those grounds.
- 1.9. Unsolicited advice/clarifications and personal approaches by the bidder(s) at any stage of evaluation are strictly prohibited and shall lead to disqualification.
- 1.10. In the event that the bidder(s) submits an alternative bid(s) whether in whole or against any of the items, a group or sub-group in addition to its Main Bid, the bids must be marked as "Main Bid" and "Alternative Bid". Alternative bid(s) which do not conform to the specifications, but meet the performance prescribed in, or the objectives of, the specifications may be submitted. However, only the Alternative Bid of the bidder(s) whose Main Bid is the lowest evaluated bid will be considered.
- 1.11. A bidder, who wishes to have its Alternative Bid(s) considered on an equal basis with all other (Main) Bids, must submit a Bid Bond for each Alternative Bids, an Alternative Bid must be submitted in a sealed envelope clearly marked "Alternative Bid", separate from the Main Bid.
- 1.12. The bidder(s) are expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding Documents or submission of a bid not substantially responsive to Bidding Documents in all respect will result in the rejection of the bid(s).
- 1.13. All prospective bidder(s) are advised to read carefully all terms & conditions mentioned in the Tender Documents prior to filling / submission of their quotation.
- 1.14. Black listing procedure of the Company is attached as Appendix-L. The bidders, contractors, suppliers, agents, consultants, partnership or firms shall be dealt accordingly.

2. **BID PRICES:**

- 2.1. Firm bid prices shall be quoted in Annexure-B duly filled-in, stamped and signed by authorized representative of Bidder(s). Prices must be quoted as per format of Schedule of Requirement (SOR).

- 2.2. Bidding Forms and Bid Summery Sheets from Annexure – “C” to “F” and “H” to “K” must also be duly filled-in, stamped and signed by authorized representative of bidder(s).
- 2.3. Prices must be quoted in Pakistani currency inclusive of all taxes and duties, indicating unit price and total bid prices. GST must be quoted separately along with copy of GST Certificate. Bids offering prices in foreign currency will be rejected. Conditional bid / bid having any price adjustment formula will be rejected.
- 2.4. Prices must be quoted including all charges like handling, loading, transportation and un-loading, Octroi and Zila Tax etc. for delivery of material at Purchaser’s stores located at **required delivery location (Where necessary or applicable).**
- 2.5. Quoted prices will be valid for 120 days from the opening date of the **Financial Bid.**
- 2.6. Technical brochure/literature confirming Size, Brand & Country of Origin of quoted items/material must be attached with the Technical Bid (where deemed necessary).
- 2.7. Any quotation not confirming to Clause 2.1 to 2.6 shall be rejected without any right of appeal.
- 2.8. Discount (if any) shall only be entertained on Schedule of Requirement of Bidding Document (Financial Proposal). If the discount is mentioned elsewhere in the bid, the same shall not be entertained.
- 2.9. Tender submitted without Tender Fee Rs 1,000/- (in shape of challan form/ pay order/Demand Draft) & earnest money CDR should be rejected at the time of opening of Tender. Earnest money & challan form will be submitted against each Tender separately.

3. BID SECURITY MONEY:

- 3.1. The sealed bids complete in all respect must reach in the office of Convener, Procurement Committee Women University Swabi along with Bid Security Money 2% of the total cost in the name of WOMEN UNIVERSITY SWABI in shape of CDR to be attached with financial offer.
- 3.2. Short Bid Security Money or Crossed Cheque as Bid Security Money is not acceptable.
- 3.3. The Bid Security Money of un-successful bidder(s) will be returned after award of Purchase Order to successful bidder(s). The Bid Security Money of successful bidder(s) will be discharged / returned upon bidder(s) furnishing the executing the order/contract (Subject to the satisfactory report without any objection from the end user).

- 3.4. The Bid Security Money of bidder(s) whose bid is rejected under Clause 2.7 will be returned forth-with.
- 3.5. The Bid Security Money shall be forfeited:
- 3.6.1. If a bidder withdraws its bid during the period of bid validity.

4. SEALING AND MARKING OF BIDS:

- 4.1. The bidder(s) shall furnish Technical & Financial Bid(s) in two separate sealed envelopes.
- 4.2. Technical Bids will be opened first.
- 4.3. Earnest money as mentioned in Press Tender Notice must be enclosed with Financial Bid.
- 4.4. Only Financial Bid(s) of Technically responsive bidder(s) will be opened publicly.
- 4.5. Financial Bids of technically non responsive bidder(s) will be returned after award of Purchase Order to successful bidder(s).
- 4.6. The bid shall be submitted in a sealed envelope marked as under:
- 4.7. The envelope shall also bear the word "CONFIDENTIAL" and following identifications:-

TENDER NO. WUS/PD/A/18

**DON'T OPEN BEFORE (AS PER SCHEDULE MENTIONED IN THE TENDER NOTICE/SOR)
TECHNICAL/FINANCIAL BID(S) (INDICATE ONE ON EACH ENVELOPE)**

- 4.8. If the envelope is not marked, as instructed above, the Purchaser will assume no responsibility for the misplacement or premature opening of bid(s).

5. DEADLINE FOR SUBMISSION OF BIDS:

- 5.1. The bids must be delivered at the Procurement Development, Women University Swabi on or before as per schedule mentioned in Press Tender Notice and the same will be opened accordingly.

6. LATE BIDS:

- 6.1. Any bid received by the Purchaser after the prescribed deadline for submission of bids mentioned in Press Tender Notice will not be accepted and returned un-opened to the bidder(s).

7. BID OPENING:

- 7.1. The purchaser will open the Technical Bid, in the presence of bidder's representative(s) who may choose to attend on date, time and location mentioned above.
- 7.2. The bidder(s) names, bid prices including bid price modification and bid withdrawals, if any, will be announced at the time of financial bid opening.
- 7.3. The Purchaser will examine the bids to determine whether they are complete, no computational errors have been made, the required sureties have been furnished, documents have been properly signed, and the bids are generally in order.
- 7.4. Arithmetical errors found will be corrected as follows:
 - 7.4.1. Where there is a discrepancy between amount in figures and word, the amount in word will prevail.
 - 7.4.2. Where there is a discrepancy between the unit price and the total amount derive from the multiplication of the unit price and the quantity, the unit price as quoted will govern, unless there is an obvious gross arithmetical error in unit price, in which event, the extended amount quoted would prevail.
 - 7.4.3. In case the due date of bids opening falls on a holiday, the bids shall be opened on the next working day.

8. DETERMINATION OF RESPONSIVENESS:

- 8.1. After opening of the bids, the purchaser will determine whether each bid is substantially responsive to the requirements of the bidding documents.
- 8.2. For the purpose of this clause, a substantially responsive bid is one, which conforms to all the terms and conditions of the bidding documents without material deviation. A material deviation is one which means in-consistent with the bidding document, affects in any substantial way the scope, quality or prescribed delivery schedule or which limits in any substantial way, the Purchaser's right or the bidder's obligation under the contract.
- 8.3. A bid determined to be a non-responsive will be rejected by the purchaser and shall not subsequently be made responsive by the bidder(s) by correction of the non-conformity.
- 8.4. The purchaser may waive any minor deviation non-conformity or irregularity in a bid, which does not constitute a material deviation, provided that the waiver does not prejudice or affect the relative standing order of other bidder(s).

- 8.5. To assist in determining a bid's responsiveness the bidder(s) may be asked for a clarification of his bid. The bidder(s) is not permitted, however, to change bid price or substance of his bid.
- 8.6. The bidder(s) may lodge a written complaint for redressed of their grievances and disputes to Dispute Resolution Committee within fifteen days of the placement of the Technical Evaluation report on the web.

9. ISSUANCE OF PURCHASE ORDER (PO):

- 9.1. The Purchaser will issue Purchase Order to the successful bidder(s) whose bid is determined to be technically responsive and financially lowest evaluated.

10. PAYMENT:

- 10.1 Payment will be made as follows after inspection and acceptance of goods, materials and equipment etc:
- 10.1.1 Payment after delivery
 - 10.1.2 Payment Against Delivery
 - 10.1.3 Part Delivery Part Payment
 - 10.1.4 ____% advance payment against Bank Guarantee

11. DELIVERY SCHEDULE:

- 11.1 Delivery of required material against this tender is to be completed as soon as possible from the date of receipt of firm Purchase Order.

12. EXTENSION IN THE DELIVERY PERIOD:

- 12.1 Delivery of the goods shall be made by the supplier in accordance with the delivery schedule given in Purchase Order.
- 12.2 The supplier may claim extension of the time limits as set forth in the Purchase Order in case of:-
- 12.3 Changes in the specifications of goods, material & equipment by the Purchaser.
- 12.4 Delay in provision of clarifications regarding material, drawings and services by the Purchaser.
- 12.5 Force Majeure pursuant to Clause # 15.
- 12.6 Justified reasons subject to a written request high-lighting the same within a period of

seven working days prior to expiry of delivery period mentioned in Purchase Order.

- 12.7 It should be noted that a request for extension in delivery period shall be considered only if the supplier agrees in writing to pay any increase in taxes or any other charges levied by the Government during the extended delivery period. Purchaser shall not bear any additional price increase during the extended period.
- 12.8 In case of extension in delivery period, the supplier will extend validity of Performance Bond accordingly at his cost.
- 12.9 If the supplier fails to supply the ordered material for any reason, within stipulated time, the Performance Bond shall be forfeited and material shall be purchased from elsewhere at his risk and cost.

13. **LIQUIDATED DAMAGES:**

- 13.1 If you fail to supply the material in the above specified period, Women University Swabi reserves the right to blacklist you for future business or forfeit the security money or impose penalty @ 0.35% per day of the contract value or may impose any other financial penalty as deemed fit.
- 13.2 Even after imposition of LDs, if the supplier fails to materialize the delivery (material and or services); the Purchaser reserves the right to cancel Purchase order/contract and to forfeit the earnest money (if applicable) after intimating the supplier for such cancellation / forfeiture.

14. **FORCE MAJEURE:**

- 14.1 The supplier shall not be liable for penalty for delay in delivery of ordered goods, if, and to the extent delay in delivery or other failure to perform his obligation under the Purchase Order, of being the result of occurrence of Force Majeure i.e. causes such as natural calamities, war, civil disturbance, military action, fire as well as other circumstance proved to the satisfaction of the Purchaser to be beyond the reasonable control of the supplier, which may impede the fulfillment of the obligations under the Purchase Order.
- 14.2 The supplier shall notify the Purchaser promptly of the occurrence of Force Majeure and submit his case in writing within 07 days of such occurrence.
- 14.3 If any of the party is prevented to fulfill its assumed obligations by Force Majeure of constant duration of at least one month, the party shall meet for negotiation. If no satisfactory agreement is reached within a period of two months from the Commencement of the Force Majeure conditions, either party shall have the right to cancel the Purchase Order with immediate effect.

15. INSPECTION AND TEST:

- 15.1 The Purchaser's representative(s) shall have the right to inspect and/or test the goods to confirm their conformity with respect to specifications mentioned in the Purchase Order. The representative of Procurement Cell will witness the inspection (where so required).
- 15.2 Should any inspected or tested goods fail to conform to the specifications the purchaser shall reject them and supplier shall replace the rejected goods. All costs incurred on such replacement shall be entirely born by the supplier.
- 15.3 Rejected material shall be moved/replaced by the supplier within 07 days from the receipt of letter/fax issued by the Procurement Development. The supplier shall be liable for the **storage** charges @ ½% (half percent) of the cost of rejected material on every day basis, if the same is not removed within seven days.
- 15.4 Acceptance/rejection of the material by 3rd party (where required) will be final and binding on both the parties.

16. WARRANTY:

- 16.1 The supplier shall warrant that all goods supplied under Purchase Order shall be according to specifications given in Purchase Order and approved drawings/design etc. Any deviation in material, drawing/design (where applicable) will be replaced by the supplier at his cost.
- 16.2 The Purchaser shall promptly notify the supplier in writing, of any claims arising under this warranty.
- 16.3 The supplier will invariably provide warranty/guarantee of spare and consumables.

17. QUALIFICATION OF SELECTED BIDDER(S):

- 17.1 The Purchaser will determine to its satisfaction whether the bidder(s) selected as having submitted the lowest evaluated, technically responsive bid qualifies to satisfactorily perform the order.
- 17.2 The determination will take into account the bidder(s) financial, technical & production capabilities, availability of items ordered for. The bidder(s) shall provide necessary documents as proof along with the bid.
- 17.3 Any affirmative determination will be a pre-requisite for award of the Purchase Order to the bidder(s). A negative determination will result in rejection of the bid.
- 17.4 The Purchaser reserves the right at the time of award of order to increase or decrease to

a reasonable extent in the quantity of goods specified in the Tender Document without any change in price or other terms and conditions.

18. You are encouraged to inform Procurement Development on the following addresses/ contacts, in case where any Women University Swabi employee ask for any type of favor whether monetary or in kind:-

DESIGNATION	ADDRESS	TEL #	FAX #	E. MAIL
Convener Procurement Committee	Women University Swabi, Swabi	0938-224222		manager@wus.edu.pk

BIDDING FORM (TECHNICAL BID)

Convener, Procurement Committee

Women University Swabi

Gentlemen,

1. Having examined the Bidding Documents including the specifications, the receipt of which is hereby acknowledged, we the undersigned offer to supply & deliver «Description» in conformity with drawings, specifications of goods and conditions of Tender Document.
2. We undertake if our bid is accepted, to commence delivery within 30 days (Please specify days) from the date of receipt of your firm Purchase Order.
3. If our bid is accepted, we will provide the Performance Bond equal to 10% of the Purchase Order excluding GST, for due performance of the purchase order.
4. We agree to abide by all the terms & conditions of the tender for the period of 120 days from the opening of financial proposal & it shall remain binding upon us and may be accepted at any time before the expiry of that period or any extension thereof agreed by us.
5. Until a formal Purchase Order is placed, this bid, together with your written acceptance thereof, shall constitute a binding contract between us. We understand that you are not bound to accept the lowest priced or any bid you may receive.

Dated this _____ day of _____ 20_____

(Signature) (In the capacity of)

Duly authorized to sign Bid for and on behalf of _____

(Signature of Witness)

Name: _____

Address: - _____

BIDDING FORM (FINANCIAL BID)

Convener Procurement Committee

Women University Swabi

Gentlemen,

1. Having examined the Bidding Documents including the specifications, the receipt of which is hereby acknowledged, we the undersigned offer to supply & deliver «Description» in conformity with drawings, specifications of goods and conditions of Tender for the sum of Rs. _____ (Total bid amount in words) (inclusive of all taxes) or such other sum as may be ascertained in accordance with the said conditions.

2. Until a formal Purchase Order is placed, this bid, together with your written acceptance thereof, shall constitute a binding contract between us. We understand that you are not bound to accept the lowest priced or any bid you may receive.

Dated this _____ day of _____ 20_____

(Signature) (In the capacity of)

Duly authorized to sign Bid for and on behalf of _____

(Signature of Witness)

Name: _____

Address: _____

BID SUMMARY SHEET

TENDER NO. WUS/PD/A/18

(TO BE ATTACHED WITH TECHNICAL BID)

1. Bidder Name _____
2. Address, Phone & Fax No E-mail
address _____
3. Manufacturer Name & Country of
Origin (For each items): _____
4. Items Quoted:(give serial no. only): _____
5. Price Validity: _____
6. Offered Delivery Period: _____
7. GST Registration No: _____
8. Bidding form (Annexure-C attached with Technical bid: Yes () No ()

9. Any Deviation: _____

Signature _____

Name & Designation _____

BID SUMMARY SHEET

TENDER NO. WUS/PD/A/18

(TO BE ATTACHED WITH FINANCIAL BID)

1. Bidder Name: _____
Address Mailing: _____
Phone & Fax No. _____
E-mail address _____
2. Manufacturer Name _____ and
Country of Origin: _____
3. Items Quoted:(give serial no. only): _____

4. Price Validity: _____
5. Total FOR («Deliver To») Price: Rs _____
(Inclusive of all taxes except GST)
6. Total FOR («Deliver To») Price (With GST): Rs _____
7. Offered Delivery Period: _____
8. Payment Terms: _____
9. GST Registration No. _____
10. Bidding Form (Annexure-C-1 attached with financial bid): Yes No
11. Any Deviation: _____

Signature _____

Name & Designation _____

ANNEXURE – G

(TO BE ATTACHED WITH TECHNICAL BID)

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC CERTIFICATE

Submitted to Women University Swabi with the reference to Purchase Order No. _____ hereby declares its intention not to obtain or induce the procurement of any contract, right, interest, privileges or other obligation or benefit from Government of Pakistan or any administrative subdivision or agency thereof or any corrupt business practice.

Without limiting the generality of the foregoing, the Seller/ Supplier represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not be given or agree to give to anyone within or outside Pakistan either directly or indirectly through any national or juridical person, including its affiliate, agent, associate, broker, consultant, briber, finder's fee or kickback, whether described as consultant fee or otherwise, with the object of obtaining or including the procurement of a contract right, interest, privilege or other obligation or benefit in whatsoever form from GOP except that privilege or other obligation or benefit in whatsoever form from GOP except that which has been expressly declared pursuant hereto.

The Seller/ Supplier certificate that it has made and will make full disclosure of all agreement and arrangements with all persons in respect of or related to the transaction with GOP and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

The Seller/ Supplier accepts full responsibility and strict liability for making any false declaration not making full disclosure, mis-representing facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right interest. Privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other rights and remedies available to GOP under any law, contract or other instrument, be void able at the option of GOP.

Notwithstanding any rights and remedies exercised by GOP in this regard, the Seller/ Supplier agrees to indemnify GOP for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to GOP in an amount equivalent to ten times the sum of any commission, gratification, bribe, tinder's fee or kickback given by the Seller/ Supplier as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit in whatsoever form from GOP.

For & On Behalf of
Seller/ Supplier

(TO BE ATTACHED WITH TECHNICAL BID)

(TO BE SUBMITTED BY BIDDERS ON DEMAND OF WOMEN UNIVERSITY SWABI)

FAIR PRICE CERTIFICATE

WE M/S _____ HEREBY CERTIFY THAT PRICES QUOTED BY US AGAINST WOMEN UNIVERSITY SWABI TENDER NO. **WUS/PD/A/18** ARE THE LOWEST AND MOST COMPETITIVE AS GENERALLY APPLICABLE TO ALL OTHER BUYERS AND OR SOLD THROUGH OUR AGENTS AS PER PREVAILING INTERNATIONAL MARKET AS ON THE DATE OF QUOTE AND IF IT IS ESTABLISHED AT ANY STAGE THAT THESE WERE HIGHER WE SHALL BE HELD RESPONSIBLE AND AGREE TO PAY IMMEDIATELY THE DIFFERENTIAL TO WOMEN UNIVERSITY SWABI.

SIGNATURE AND SEAL OF THE

MANUFACTURER/SOLE AGENT/AUTHORIZED DEALER

NOTE: FAIR PRICE CERTIFICATE WILL BE REQUIRED, IN CASE SINGLE

BID IS FOUND TECHNICALLY RESPONSIVE IN THE RESPECTIVE

TENDER.

(TO BE ATTACHED WITH TECHNICAL BID)

(On official letter-head of the contractor)

To be signed by the Chief Executive of the bidding company or a representative duly authorized by board resolution.

Integrity and Ethics Undertaking

We hereby commit and undertake to observe the following principles during our participation in the contract execution:

- a) That we will not directly or through any other person or firm, offer, promise or give to any of the employees of WOMEN UNIVERSITY SWABI involved in or relevant to the execution of the contract any gain, pecuniary benefit or facilitation payment in order to obtain in exchange any advantage of any kind whatsoever during the execution of contract or at any stage thereafter.
- b) That we did not enter with any bidder into any undisclosed agreement or understanding either formal or informal to restrict competitiveness or to cartelize in the bidding process.
- c) That we will ensure that the remuneration of agents (*if engaged*) is appropriate and for legitimate services only.
- d) That we will not use subcontracts, purchase orders or consulting agreements as means of channeling payments to employees of WOMEN UNIVERSITY SWABI.
- e) That we will not and have not committed any offence under the Pakistan Penal Code, Prevention of Corruption Act or National Accountability Ordinance to achieve any advantage, gain or benefit during the tender process or the execution of contract.

We further understand and acknowledge that any violation or transgression of the above mentioned principles will attract disqualification from doing business with WOMEN UNIVERSITY SWABI and may also result in permanent exclusion from future contact award processes.

We also accept and undertake to respect and uphold WOMEN UNIVERSITY SWABI's absolute right to resort to and impose such disqualification, debarment or exclusion.

For and on behalf of _____

Tender No. _____

Contract No _____

ANNEXURE – J

(TO BE ATTACHED WITH TECHNICAL BID)

(On official letter-head of the bidder)

To be signed by the Chief Executive of the bidding company or a representative duly authorized by board resolution.

Integrity and Ethics Undertaking

We hereby commit and undertake to observe the following principles during our participation in the tender process and during the contract execution:

- a) That we will not directly or through any other person or firm, offer promise or give to any of the employees of WOMEN UNIVERSITY SWABI involved in the tender process or execution of the contract any gain, pecuniary benefit or facilitation payment in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of contract.
- b) That we have not and will not enter with other bidders into any undisclosed agreement or understanding either formal or informal to restrict competitiveness or to cartelise in the bidding process.
- c) That we will ensure that the remuneration of agents (*if engaged*) is appropriate and for legitimate services only.
- d) That we will not use subcontracts, purchase orders or consulting agreements as means of channeling payments to employees of Women University Swabi.
- e) That we will not commit any offence under the Pakistan Penal Code, Prevention of Corruption Act or National Accountability Ordinance to achieve any advantage, gain or benefit during the tender process or the execution of contract.

We further understand and acknowledge that any violation or transgression of the above mentioned principles will attract disqualification from the tender process and may also result in permanent exclusion from future contact award processes.

We also accept and undertake to respect and uphold University's absolute right to resort to and impose such disqualification, debarment or exclusion.

For and on behalf of _____
Tender No. **WUS/PD/A/18**

ANNEXURE - K

(TO BE ATTACHED WITH TECHNICAL BID)

Form 4

Mandatory for participation in Bidding Process
AFFIDAVIT

I, _____ S/o _____ aged _____
_____ years _____ working as Proprietor/Managing
Partner/Director of _____ M/s
_____ having _____ its _____ registered _____ office
at _____ do hereby
solemnly affirm and declare on oath as under:

1. That I am competent to swear this affidavit being proprietor/one or the partners/
Director of M/s _____
1. That M/s _____ is a
proprietorship/partnership firm/company is participating in tender process
conducted by University.
2. That I hereby confirm and declare that none of my/our group/sister
concern/associate company is participating/ submitting this tender.
3. That I hereby confirm and declare that my/our firm/company M/s
_____ and my/our firm/group/company/ sister concern
/ associate company have not been black listed/de-listed any Institutional
agencies/Govt. Deptt/ Public Sector Undertaking.
4. That there is no change in the Name & Style, Constitution and Status of the firm,
after Pre-qualification.
5. That I further undertake that in case any of the facts contained above and in-our
application is round other-wise or incorrect or false at any stage, my/our
firm/company/ group/sister concerns/ associate companies shall stand debarred
from the present and future tenders of the WOMEN UNIVERSITY SWABI.

(Signature of the Proprietor/ Managing Partner/Director with Seal) DEPONENT

Verified at _____ on _____ that the contents of paras 1 to 6
of this affidavit are true and correct to best of my knowledge and no part of this is
false and nothing material has been concealed or falsely stated therein.

(Signature of the Proprietor/ Managing Partner/ Director with Seal)

DEPONENT

(Signature & Seal of Notary)

(TO BE ATTACHED WITH TECHNICAL BID)

BLACK LISTING PROCEDURE

1. Blacklisting

Blacklisting means; temporarily or permanently, barring an entity or a person against whom proceedings have been initiated including but not limited to bidder, contractor, supplier, agent, consultant, company, partnership or firm; hereinafter referred to as, Respondent from participating in any future procurement of goods and services. The Respondent(s) individually or collectively as a consortium may stand blacklisted if found to have been involved in any or all of the following acts:

a) Undermines or adversely affects the operations of the company through any of the following:

- Withdrawing a bid during the bid validity period;

- Failure or refusal to:

- i. sign the Contract;

- ii. accept Purchase Order / Service Order Terms;

- iii. execute work;

- iv. submit 2% earnest money as per tender terms;

- v. make supplies as per specification agreed;

- vi. fulfill contractual obligations as per contract;

- vii. meet purchase order / service order terms and conditions; and/or,

- viii. to remedy underperformance as per contractual obligations.

ix. Or any other non-compliance of obligations vital for the execution / compliance of the contract.

b) Repeated non-performance.

c) Indulgences in corrupt or fraudulent practices while obtaining or attempting to obtain contracts in the company.

- d) Convicted of fraud, corruption tax evasion or criminal misappropriation by a court of competent forum.
- e) Notified blacklisted/debarred/cross debarred by any public sector organization or international agency. In this regards the contractor has to submit a certificate that he or his principal is not declared blacklisted / debarred / cross debarred by any public sector organization or international agency
- f) Furnished information that was false and materially inaccurate or submitted forged or fake documents.

2. Debarment of Natural Terms.

The following shall stand disqualified and debarred from participating in WOMEN UNIVERSITY SWABI tenders or contracts pursuant to black listing proceedings:

- i. In case of a company; all directors including its Chairman, Chief Executive and Chief Financial Officer.
- ii. In case of partnership; all partners

3. Debarment of Associated Companies or Entities

Where a company or an entity has been blacklisted, all its associated or subsidiary undertaking whether by way of common directorship, common management and control, shareholding or direct or indirect control through directors of blacklisted entity etc shall also stand disqualified from participating in WOMEN UNIVERSITY SWABI tenders or contracts

4. Proceedings for blacklisting

- a) Convener, Procurement Committee on his own accord or on receipt of information or a complaint shall refer the matter to the Procurement Committee.
- b) The Committee after examining the material placed before it shall determine whether it is necessary and appropriate to initiate formal black listing proceedings.
- c) In case the Committee decides to initiate blacklisting proceedings Respondent shall be formally intimated in writing about the nature of complain/matter and initiation of blacklisting proceedings.
- d) The Respondent shall be intimated by giving a 15days' notice through courier services, registered post or fax or email and, shall be provided an opportunity of furnishing response either through written representation or personal hearing or both.

- e) In case the Respondent fails to furnish his defense or representation the committee may proceed ex parte on the basis of information, record and material available before it provided that two subsequent notices at seven working days intervals have been given.
- f) The Committee shall complete its proceedings within 60 days from the date of first notice given pursuant to paragraph (d) above.
- g) The Respondent against whom blacklisting proceedings have been initiated may be represented through:

In case of an individual or sole proprietorship; in person.

- ii. In case of a firm or partnership; by the Chief executive or the Managing Partner, duly authorized.
- iii. In case of a company; by the Chief Executive or a Director or any officer duly authorized by the Company

5. Findings & Decisions:

- a) The Committee after finalizing its proceedings shall record its findings in writing and decide one of the following measures for implementation:
 - i. Temporarily debarred, specifying the time period;
 - ii. Blacklisted if the Respondent fails to take remedial action within the specified time; or,
 - iii. Blacklisted.
- b) The order of the Committee shall be communicated in writing as per Form 3.
- c) The documents, deliberations reduced in writing and all records of proceedings are to be maintained for five years by the Procurement Cell

6. Appeal

- a) The Respondent may appeal within 15 days working days of intimation of decision of the Committee to the Vice Chancellor in writing of any irregularity in the decision of the Committee.
- b) If there exists any substance in the appeal the Vice Chancellor after recorded reasons may direct that Committee may review the case by providing opportunity of hearing to the Respondent provided that the review shall be completed within 30 days.
- c) The Committee shall record its findings in writing and refer the same to the Vice Chancellor for appropriate orders.