



## WOMEN UNIVERSITY SWABI

Topi Road, Main Campus at Village Kotha, District Swabi

Khyber Pakhtunkhwa

Tel: 0938-221131, 0938-221138

Email: [procurement@wus.edu.pk](mailto:procurement@wus.edu.pk)

### TENDER NOTICE

**Subject: Tender Notice for the Services of Tent age & Catering, Video Graphy & Photography and Digital Screen on Rent for Convocation 2023.**

Sealed Bids/Quotations are invited from reputed firms/companies (Local/Non Local), registered with FBR as well as with Khyber Pakhtunkhwa Revenue Authority having active tax payer status for the “**Services of Tent age & Catering, Video Graphy, Photography and Digital Screen on Rent for the 2<sup>nd</sup> Convocation-2023**” at Women University Swabi.

#### **TERMS & CONDITIONS:**

- The detailed terms & conditions have been set forth in the Tender Document, which is available in the **Procurement Office** of Women University Swabi.
- Tender Document can also be downloaded from the university Website: [www.wus.edu.pk](http://www.wus.edu.pk). Tender Processing Fee Rs.2,000/- (Non-Refundable) in the form of Bank Draft in favor of Women University Swabi must be submitted along with bid.
- The Bid Security @5% (**Refundable**) amount of the total bid price shall be submitted in the form of Bank Draft in favor of **The Women University Swabi**. Security must be submitted from the account of firm/bidder/contractors who submit the bid. No bid will be accepted without Tender processing fee and 5% earnest money..
- **Pre-Bid** meeting will be held on **January 23, 2023** at 11:30 am in Committee room, Women University Swabi.
- The Bid/Quotation should reach this office by Wednesday, January **25, 2023** before **11:00 am**. Bids will be opened on the same date at **11:30 am** in the Committee room Women University Swabi.
- Quotation/Bid must be submitted through Courier/Postal Service. No Quotation/Bid will be received by hand and receipt after due date & time.
- The University reserves the right to accept or reject any or all bids as per KPPRA's & PPRA's rules.
- Errors and omissions, if any, shall be subject to rectification by the University.

**Procurement Officer**  
**Women University Swabi,**  
**Ph. No. 0938- 221131**