



Women University, Swabi, Pakistan

Positions Vacant

Advertisement No. 06/2022

Applications are invited from qualified individuals on prescribed form, available at the University website www.wus.edu.pk, for the following vacant positions purely on Contract Basis for a period not exceeding three (03) years under Section 11(5)(e) of the Khyber Pakhtunkhwa Universities Act 2012 (amended till date) at Women University Swabi, Khyber Pakhtunkhwa, Pakistan.

Administrative Positions			
No	Position	Eligibility Criteria	Upper age Limit
01	Additional Director Academics (BPS-19)	First division Master's degree with 12 years of relevant experience in a University or a Government Department or an Autonomous Organization in a University on a pay scale of 17 and above.	45
02	Deputy Director QEC (BPS-18)	Ph.D. from HEC recognized University/ DAI's with 03 years administrative/teaching experience in University/Government or autonomous body in minimum BPS-17 or its equivalent or First division (16 years education); from HEC recognized University/ DAI's with 05 year's experience in University/Government or autonomous body in BPS-17 or above.	40
03	Transport Officer (BPS-17)	First division 16 years education in Automobile Engineering/Mechanical Engineering or B.Tech (Hons) in Automobile/Mechanical Engineering from a recognized University or Degree awarding institute	35
04	Assistant Director P&D(BPS-17)	First division degree (16 years education) MBA or Economics from HEC recognized University/ DAI's	35
05	Medical Officer (BPS-17) Only Female	MBBS or Equivalent Degree from a recognized institution preferable with 1-year experience.	35

Terms & Conditions:

01. Applicants should apply only on the prescribed form available at the University website: www.wus.edu.pk. The applicants are required to visit the University's web page on regular basis for updates in the process.
02. A Bank draft in the name of Treasurer, Women University, Swabi OR online deposit to Account No. **238739974** United Bank Limited, Swabi Branch of **for Rs. 2500 for BPS-19, Rs. 2000/- for BPS-18, Rs. 1500/- for positions in BPS-17**. Original Bank draft/online deposit slip, Attested photocopies of all DMCs, degrees, certificates, experience certificates, CNIC, and (03) recent passport size photographs, must be attached with the Application Form.
03. Candidates serving in Government, Semi Government, and Autonomous Bodies should process their applications through proper channel.
04. CGPA 3.00 and above will be considered as First Division.
05. Candidates having Foreign Degree/ certificate should attach Equivalency Certificate from HEC, Islamabad before the closing date.
06. Any change in contact details must be reported immediately to the Registrar Office.
07. The University reserves the right to fill the positions on a contract basis as per the need/requirement of the university or cancel the whole advertisement or not fill any advertised post without mentioning any reason.
08. Candidates applying for more than one position should submit separate forms with all relevant copies and separate bank draft.
09. Only short-listed candidates will be called for test/interview. University will not be held responsible for non-receipt or late receipt of call letters for test/interview.
10. All applications must reach to the office of the undersigned on or before August 25, 2022. Incomplete applications or applications received after the due date will not be considered.
11. No TA/DA will be given for attending the test/interview.

Errors and omissions, if any, will be rectified by the University.

Registrar
Women University, Swabi
Phone: 0938-221193 / 0938-221138